[Version française de la lettre](http://www.worldagroforestry.org/products/grunew/downloads/Email_to_suppliers_French_2018.docx)              [Versión en español de la carta](http://www.worldagroforestry.org/products/grunew/downloads/Email_to_suppliers_Spanish_2018.docx)

Dear Madam/Sir,

Receive a warm greeting from the World Agroforestry Centre (ICRAF).

ICRAF is a not-for-profit centre of scientific excellence that harnesses the benefits of trees for people and the environment. Leveraging the world’s largest repository of agroforestry science and information, we develop knowledge practices, from farmers’ fields to the global sphere, to ensure food security and environmental sustainability. Headquartered in Nairobi, Kenya, ICRAF operates six regional programmes in Sub-Saharan Africa, Asia and Latin America.

Tree seeds and germplasm are a central priority of ICRAF. For this reason, ICRAF maintains an open access directory of tree seed suppliers ([**TSSD**](http://www.worldagroforestry.org/output/tree-seed-suppliers-directory)). The TSSD is the most comprehensive global database of tree seed suppliers available. It includes temperate, tropical and subtropical species and is open to all national and international suppliers, as well as their clients. Consistent with the ICRAF mission, TSSD is offered as a 'public good', and ICRAF receives no direct benefit from it or the transactions it can facilitate.

Recently, we started a major update of the TSSD, which we hope will be ready by 2019. Therefore, we would be very grateful if you could **complete the table below**. When entering information, please consider how best to facilitate the acquisition of seeds or germplasm that you offer (for example, do not provide the general website of your organization, but the section of the relevant website to request tree seeds). If you have an electronic version of your **catalog**, we would be interested in receiving a copy. We would not share this copy with others.

Since the TSSD can be searched by species and suppliers, we would also greatly appreciate it if you could **attach a list of all the tree species** you provide (a list of botanical names of species, ideally as an Excel file or tab delimited text file). If you supply microsymbionts (such as Rhizobium spp., Frankia spp., or mycorrhizae), please send a list of these together with the genera of the host species in a format similar to that used for seeds you provide.

In the new version of the TSSD, we intend to include also providers of clonal material in the form of grafted plants or other clonal propagules. Therefore, the format also has a section on this type of material.

Since the TSSD is organized by country, we suggest that in case you have independent operations in different countries, provide us with a table for each location.

If you have suggestions about other organizations in your country (ies) that could be included in the TSSD, we would appreciate if you could provide us with their contact details.

The form is provided below. In addition, for illustration and guidance, we attach a pre-filled form of the ICRAF genebank. Please do not hesitate to contact us in case you need further clarifications. We would appreciate it if you could send your completed form to [ICRAFTSSD@cgiar.org](mailto:ICRAFTSSD@cgiar.org).

Respondents will be notified when the new TSSD version becomes available online. We appreciate the time invested in helping us make this information available to the global community.

With kind regards,

Alice Muchugi,

Manager, ICRAF Genetic Resources Unit

on behalf of ICRAF’s [TREES](http://www.worldagroforestry.org/tree-diversity) Theme

World Agroforestry Centre logo

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The [World Agroforestry Centre](http://www.worldagroforestry.org/) is a member of the [CGIAR Consortium](http://www.cgiar.org/cgiar-consortium/) and a [CarbonNeutral](http://www.carbonneutral.com/)® organisation. See how [here](http://worldagroforestry.org/carbon-footprint).

**TREE SEED SUPPLIERS DIRECTORY – INFORMATION FORM**

|  |  |
| --- | --- |
| *Contacts:* | |
| Company/Institute name: |  |
| Country: |  |
| Physical address: |  |
| Mailing address: |  |
| Email address: |  |
| Telephone number(s) with country code: |  |
| Website: |  |
| Contact person: |  |
| *Seed ordering (please share links if the following is available online)* | |
| Seed catalogue |  |
| Guidelines for ordering seed |  |
| Seed ordering form |  |
| Seed information (germination %, Number of seeds) |  |
| *Seed storage information (please clarify the type of seed storage you have)* | |
| Storage without controlled conditions | NO / YES |
| Medium-term storage (5 °C) | NO / YES |
| Long-term storage (minus 20 °C) | NO / YES |
| *Clonal material (grafts, cuttings, marcotts) Please specify, if you* | |
| supply clonal material (if so, please attach list) |  |
| have clonal orchards / field genebanks |  |
| *Detailed information on seed accessions* | |
| Available in public databases e.g.  [GLIS](https://ssl.fao.org/glis/), [GENESYS](https://www.genesys-pgr.org/wiews/active) |  |
| Other databases (please specify) |  |