Request for Quotation

Irrigation and Pond Construction Works

Date Released: 21st May 2019

Closing Date: 25th May 2019 at 23.59EAT
About the organization
The International Centre for Research in Agroforestry – ICRAF (also known by the brand name ‘World Agroforestry Centre’) is a centre of scientific excellence that harnesses the benefits of trees for people and the environment. Leveraging the world’s largest repository of agroforestry science and information, we develop knowledge practices, from farmers’ fields to the global sphere, to ensure food security and environmental sustainability.

ICRAF is a member of the CGIAR System Organization and is therefore guided by the Strategic Results Framework comprising three high-level goals – poverty reduction, increasing food and nutritional security, and improved natural resource systems and environmental services.

ICRAF’s work also addresses many of the issues being tackled by the Sustainable Development Goals (SDGs) that aim to eradicate hunger, reduce poverty, provide affordable and clean energy, and protect life on land and combat climate change.

We receive our funding from a wide range of investors, including: governments, private foundations, international organizations and regional development banks. Our work is conducted with partners from several scientific and development institutions.

Headquartered in Nairobi, Kenya, ICRAF operates six regional programmes in Sub-Saharan Africa, Asia and Latin America and conducts research in 33 other countries around the developing world.

Purpose of the Bid
The purpose of this bid is to secure competitive quotes to select a supplier or contractor to carry out Irrigation and pond construction works for the World Agroforestry (ICRAF) Center in Nairobi within its campus. All eligible Contractors that qualify and are technically competent are invited to submit their bids.

Prospective tenderers Must have complied will all the bid requirements and shall not be under a declaration of ineligibility for corrupt or fraudulent practices or debarred by the UN, the World bank and any CGIAR Centre.

Quotation Submission
Submission and Marking of Bids: Submit your completed response/proposal electronically to icraf-irrigationandpondtender@cgiar.org addressed to the Supply Chain Manager, World Agroforestry (ICRAF) by 25th May 2019 not later than 23.59 p.m. EAT.

Enquiries
Prospective respondents who may have questions regarding this RFQ may send enquiries to icraf-hqtenders@cgiar.org by close of business 23rd May 2019
Mandatory site visit

Prospective bidders must avail themselves for the mandatory site visit at ICRAF on 23rd May 2019 from 2:30 PM

Schedule of Requirements /BOQ

To do irrigation and pond construction works as per the below BOQ;

Delivery Schedule:
The work will be done to ICRAF as and when requested as it appears in the attached BOQ above.

Evaluation Criteria:

A specific outline must be followed to facilitate ICRAF’s review and evaluation of the responses received. A response to this RFQ must include the following sections in the order listed:

<table>
<thead>
<tr>
<th>EVALUATION CRITERIA</th>
<th>DESCRIPTION</th>
<th>REQUIRED DOCUMENTATION</th>
<th>WEIGHT (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Company Profile</td>
<td>Refers to the tenderer’s ability to demonstrate relevant experience and compliance with registration for business operations. This includes; 1. Certificate of incorporation 2. CR12 Form 3. Business Licenses 4. Tax Compliance Certificate</td>
<td>Mandatory</td>
<td></td>
</tr>
<tr>
<td>Technical Proposal</td>
<td>Scope of the work &amp; Methodology</td>
<td>Refers to Extent / Depth of understanding of the works to be done as stated in the Bill of quantities. 1. Provision of all works as per the BoQ and simple explanation of the approach to works</td>
<td>20%</td>
</tr>
<tr>
<td>Past experience</td>
<td>Refers to Bidders ability to demonstrate relevant experience and technical knowledge of the works required, experience doing similar works. Include list of three (3) major clients, summary of works previously done with samples attached, value of contracts and contact person plus their address and telephone numbers. 1. Schedule of contracts successfully performed. 2. Contact references of clients served.</td>
<td>20%</td>
<td></td>
</tr>
<tr>
<td>Financial proposal</td>
<td>Refers to the Offer as per Price list inclusive of delivery cost (as per the supplier’s/contractor’s quote)</td>
<td>Price offer as per the quotation by the supplier</td>
<td>30%</td>
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<tr>
<td>Total weight</td>
<td></td>
<td></td>
<td>100%</td>
</tr>
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</table>
ii) Financial proposal

   a) Please submit cost using the format below for the purposes of quoting:

Annexes:

   a) General terms and Conditions
   b) ICRAF Supplier code of conduct
   c) Form of tender